Minutes of the Charlevoix Board of Trustees Meeting 10/11/18

Trustees present: Conlan, Dixon, Heid, Kiteley, Madison, Smolenyak

Trustees absent: Doskoch

Director present: Adams

Guests present: Jean Smith, Lisa Cinnamon

Meeting called to order by President John Dixon

No additions or changes to the agenda

Lisa Cinnamon was introduced to the Board of Trustees

Friends of the Library:
Friends week is October 21-28, but the Friends of Charlevoix Library have been celebrating all month. The staff appreciation meeting at Betty's was successful. A proclamation by Mayor Kurtz for the Friends will be shared during the actual celebration week. Jean Smith attended a conference for Friends of Libraries in Lansing and will share that information at the next Friends meeting.

Changes to the Friends by-laws were presented. Heid moved, second by Smolenyak, to accept those changes as presented. Motion carried.

Minutes:
Smolenyak moved, second by Heid, to accept the September minutes as presented. Motion carried.

Financial reports:
Smolenyak moved, second by Madison to accept the financials as presented. Motion carried.

Director's report:
Pam Kantola and Lisa Cinnamon started in September.
Linda spoke with agent Tim Bruce concerning short term disability insurance. There is a definite advantage over being self-insured. Policies would be for full time employees only.
Youth garden work began October 1st.
Youth services- Jennifer Fruk is a very positive force in the department, and is looking at things with fresh eyes.

New business:
Susan Kroll presented information on the National Library of Medicine Grant that she secured for the library patrons and Charlevoix county residents. Funding for this grant will be provided from July 2018-April 2019, though Susan believes Munson will continue to support it. The purpose of the grant is to provide quality healthcare information to the community. The health librarian does not diagnose, but rather assists in providing the most accurate information, as well as any explanation of terms someone may need in order to make decisions for their health care. Through this grant, sixteen IPads will be placed at various locations in Charlevoix county. Each iPad will be loaded with fifteen to twenty user friendly apps or icons to provide one click access to health information to be used by patients and health professionals.
Old business:
Roof- Bloxson roofing came and did a roof scan. It will cost $1000.00 to fix the leaks in the roof. We are just waiting for a date from Bloxson as to when they can do it. There are three spots to fix.

Short term disability:
Conlan moved, second by Madison, to accept the short term disability bid from Tim Bruce for full time employees only. Policy committee will meet to work this into the insurance policy, along with a policy that satisfies the FOIA requirement concerning minutes for Friends of the Library. They will meet October 24th.

Having no further business, meeting adjourned.

Submitted by Carol Madison