Minutes of the Charlevoix Board of Trustees Meeting May 9, 2019
Trustees present: Conlan, Dixon, Doskoch, Heid, Kiteley, Madison, Smolenyak
Trustees absent: none
Director present: Adams

The meeting was called to order by president Dixon. Smolenyak moved, second by Madison, to approve the agenda as presented. Motion carried.

Friends of the Library: The Charlevoix Friends will be hosting a workshop October tenth and eleventh for Friends and trustees of Michigan Libraries. The focus on the tenth is on Friends, while the eleventh will focus on Trustees. The Friends are also working on the Duerr award. Betty Wadland spoke at the Lions Club meeting this week.

Approval of Minutes: Corrections to minutes- under staff compensation, it should read that the director’s salary will be increased by $3000, and full time employee salaries will be increased by three percent in FY 2019-20. Heid moved, second by Doskoch, to accept the minutes with these corrections. Motion carried.

Financial reports: Smolenyak moved, Heid second, to accept financial reports as presented. Motion carried.
There will be some slight name changes to the funds with the Community Foundation. Smolenyak and Adams met with the Community Foundation and are putting together a donation brochure to educate people about donating. Linda will ask the foundation to come to a future meeting to explain the various funds to the trustees.

Director’s report: The remote workers collaborative, ten to twelve people, are continuing to meet at the library. They are still looking for downtown space to meet their needs when the library is closed. Michigan room committee is working hard to maintain the collection. The debt payment has been made.
Brian met with Rick Evans of Groundwork and CBS Solar to discuss installing solar panels at the library. Solar panels would work best on the south facing roof of the library. It would cost $100,000-$125,000 to install. It would save us $5000-$6000 a year. Any extra energy would go into the grid, to be purchased at a minimal amount. Rick will come to a future board meeting to speak to the board about the project. NNLM grant- will be presented at the American Library Association Conference in Washington, DC in June.
Need a meeting for the policy committee
An automated answering system will be installed. It will have three options max.

New business: 2019-20 benefits summary spells out short term disability for part time employees. Narrative- remove line on page nine-last year, remove line on page ten, start with facility needs. Need narrative for capital maintenance fund- can take paragraph from page ten.

Preview 2019/20 fiscal year budget.
Budget is pretty close to final, will see in June
Youth garden reopening is set for June eighth

With no further business to conduct, the meeting was adjourned.

Carol Madison